

# Return Material Authorization Request

Wholesaler Name: \_\_\_\_\_

Date of Request: \_\_\_\_\_ Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone# \_\_\_\_\_ FAX# \_\_\_\_\_ Email: \_\_\_\_\_

PART NUMBER	QTY	DATE CODE / SERIAL NO. ON PRODUCT*	REASON FOR RETURN	PO NUMBER OR CALEFFI INVOICE NUMBER

\*Date code on bottom of Z-one actuator (3319 example), serial number on circuit board of Z-one relays (01152019 example) "

## Shipping Instructions:

1. Please include RMA # on the outside of each box and shipping labels.
2. Ship only items which have received prior approval from Caleffi.
3. Include a copy of computer generated Return Authorization.
4. Ship prepaid to :

### Caleffi North America

Attn: Returns, RMA No. \_\_\_\_\_  
3883 W Milwaukee Road  
Milwaukee, WI 53208

**Please Note:** Materials must be returned freight prepaid. Caleffi will not accept collect shipments. Current new and unopened stock items may be returned only with approved RMA number and are subject to 20% restocking fee. **Exceptions:** 35% restocking fee for flanged products and storage tanks. Returns of new and unopened stock will not be accepted after 1 year of shipment date.

Please fill out this form **completely**. Incomplete forms will be returned.

**THIS IS NOT A RMA AUTHORIZATION – PLEASE FAX OR EMAIL THIS REQUEST FORM TO CALEFFI RETURNS AT (207) 324-2217 OR BY E-MAIL TO: [warranties@dandavissales.com](mailto:warranties@dandavissales.com)**



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*Committed to Service*

